INTERNATIONAL TRADITIONAL KARATE FEDERATION ITKF PROCEDURE FOR INTERNATIONAL MONEY TRANSFERS

I.	VIA	INTE	RNATI	ONAL	MONE	Y ORDER

Send international money orders to:

International Traditional Karate Federation (ITKF) 1930 Wilshire Boulevard, Suite #503 Los Angeles, California 90057 U.S.A.

Be sure to include details of payment (Example: Membership Fees, Dan Registration Fees, Judges' Registration Fees, etc.) as well as your organization name and address.

II. VIA PAY PAL (INTERNET)

- A. Request an Invoice from the ITKF Office by E-mail or Fax, stating clearly the following:
 - 1) Sender's Organization Name
 - 2) Organization Representative's name
 - 3) Sender's E-mail Address
 - 4) Contents of Invoice Example:

Membership Fees Dan Registration Fees Judges' Registration Fees	
Total	

NOTE:

ITKF E-mail address: office@itkf.org ITKF Fax Number: 001-213-483-4060

B. Once your request is received, this office will send your Invoice by E-Mail along with instructions.

(Continued....)

III. VIA BANK TRANSFER DIRECTLY TO ITKF BANK ACCOUNT

Payments from your country's bank directly to the ITKF bank account should be sent to:

<u>Please Note: The ITKF has a new Bank Account Number. Please see</u> below.

International Traditional Karate Federation Account Number: 1227-040589 ABA Routing Number: 121-000-248

WELLS FARGO BANK 1200 Wilshire Boulevard Los Angeles, CA 90017 U.S.A.

Note:

When sending fees through the bank, please be sure to send at the same time a Fax to the ITKF Office (213-483-4060) with the following information:

- 1. Name of Your Bank
- 2. Address of Your Bank
- 3. Date of Deposit
- 4. Amount Sent
- 5. What For (Example: Membership Fees, Dan Registration Fees, Etc.)
- 6. Proof of money transaction

Remark:

Presently, international bank transactions are often slow and do not provide details of payments. If sending by bank transfer, be sure to send at the same time, the details and proof of money transfer to this office.

#####